

# Scientific Technical Information Liaison Officer Designation



The following individual has been designated by organization Head to serve as an official Scientific Technical Information Liaison Officer (STI LO) for their respective organization.

1. Name:	2. Date:
3. Organization:	4. Code:

## STI Liaison Officer's responsibilities

1. Serve as liaison between the organization and the STI Program Office.
2. Assist the organization with processing all applicable STI through the Document Approval Authority (DAA) process.
3. Assist the organization with monitoring STI metrics to ensure compliance with Agency requirements.
4. Interface with the organization to promote STI awareness.
5. Assist the organization and the STI Program Office with STI process change deployments.

5. Name:	6. Organization/Code:
7. Signature:	8. Date: